



TERMS OF REFERENCE

DEVELOPMENT OF DISABILITY FRIENDLY MATERIALS.

Back ground

Action Network for the Disabled (ANDY) is a National Disabled Persons Organization (DPO) working at all levels of community involvement to impact positive change. ANDY is dedicated to achieving equality, inclusion and empowerment of children and youth with disability in Kenya through mainstreaming this group into all aspects of daily life. We are implementing an **Inclusive participation of youth with disabilities in governance and employment** project funded by UK-AID under Deepening Democracy Programme (DDP). The project seeks to create a more accountable governance in the management of goods and services for Youths with Disability (YWDs) in Siaya County through effective engagement of PWDs in governance processes and economic opportunities in Siaya County.

Scope of assignment

We would like to transcribe into braille and develop into handbook four documents two of them being the county participation guidelines which is a 65-page document and the United nations conventions on the rights of persons with disability (CRPD) which is 28 pages. The other two documents will be the Siaya county integrated development plan and the implementation of the agenda 2030 for sustainable development in Kenya (simplified version).

The **AIM** of this is to increase knowledge and practice on county government processes by ensuring that the YWDs are able to acquire and access the relevant information through simplified versions that are disability friendly. These documents will increase YWDs participation in governance processes and be able to advocate for inclusive services through engaging with the various county offices through information received from the translated and transcribed documents.

Expected deliverables

ANDY seeks to engage the services of a consultant who will be expected to deliver the following:

1. Develop disability friendly simplified documents (handbook) for the first two documents by December 2018 and another two documents by the end of the month of January 2019.
2. The development of the handbook for the first two documents should take ten days and submitted to Andy for publishing and printing.

The assignment is expected to be undertaken between 10th and 20th December 2018 with final documents submitted by close of business 20th of December 2018.

The successful candidate shall have the basic qualification of a minimum of 3 years professional experience and understanding issues of disability.

We are under a tight schedule and hence looking for persons who can carry out this task within the required timeframe.

Kindly send a one page expression of interest stating the following: Brief understanding of the TOR, academic qualifications, previous experiences in carrying out such an assignment, and Referees to info@andy.or.ke and copy to faonancy@andy.or.ke by close of business 9th December 2018.